

## Sample Notice of Citizen Participation Plan Public Hearing

Communities anticipating participation in the State of Nevada's Community Development Block Grant (CDBG) Program must provide for participation of their citizens in the planning and implementation of community and economic development projects that involve CDBG funds, in accordance with Title I of the Housing and Community Development Act of 1974, as amended through 1987. Therefore, a Citizen Participation Plan has been developed by [Locality] for the purpose of providing the citizens of [Locality] with a written, detailed plan for their participation in the planning and implementation of community and economic development projects that may involve CDBG funds.

NOTICE IS HEREBY GIVEN that on [Date] at [Time] in [Location], [Name of Local Government] will hold a public hearing to review and solicit public comment on the before mentioned [Citizen Participation Plan]. [The Citizens Participation Plan] is available for review at [Locality] [Time]. Persons with questions or comments concerning the public hearing or the Citizen Participation Plan may contact [Person, Title, Address, Telephone Number].

The [Name of Local Government] does not discriminate on the basis of age, color, religion, sex, national origin, familial status or disability in the admission or access to, or treatment or employment in its federally assisted programs or activities. [Person, Title, Address, Voice and TDD Telephone Numbers] has been designated to coordinate compliance with the nondiscrimination requirements contained in the U. S. Department of Housing and Urban Development's regulations.

***Note: If the location where the public hearing is to be held is not accessible to the disabled, the public notice must state that assistance will be provided to accommodate the special needs of disabled persons, upon request.***

## Sample Notice of Availability of Citizen Participation Plan

Communities anticipating participation in the State of Nevada's Community Development Block Grant (CDBG) Program must provide for participation of their citizens in the planning and implementation of community and economic development projects which will involve CDBG funds in accordance with Title I of the Housing and Community Development Act of 1974, as amended, through 1987. Therefore, a Citizen Participation Plan has been developed by [Locality] with a written detailed plan for their participation in the planning and implementation of community and economic development projects which may involve CDBG funds. This plan is available for review at [Location] [Times]. Persons with questions or comments concerning the Citizen Participation Plan may contact [Person, Title, Address, Telephone Number].

The [Name of Local Government] does not discriminate on the basis of age, color, religion, sex, national origin, familial status or disability in the admission or access to, or treatment or employment in its federally assisted programs or activities. [Person, Title, Address, Voice and TDD Telephone Numbers] has been designated to coordinate compliance with the nondiscrimination requirements contained in the U. S. Department of Housing and Urban Development's regulations.

***Note: If the location where the public hearing is to be held is not accessible to the disabled, the public notice must state that assistance will be provided to accommodate the special needs of disabled persons, upon request.***

Sample  
Notice of Public Hearing Concerning Needs Assessment

NOTICE IS HEREBY GIVEN that on *[Date]* at *[Time]* in *[Place]* *[Name of Local Government]* will hold a public hearing to solicit public input on community needs and priorities for housing, public facilities, and economic development. At this public hearing *[Name of Local Government]* will provide the results of its needs assessment and the activities which might be undertaken to meet identified needs, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income.

This public hearing and the matters to be discussed are subject to the provisions of the *[Locality's]* Citizen Participation Plan, developed in anticipation of participation in the State of Nevada's Community Development Block Grant (CDBG) Program, providing for the participation of the citizens of *[Locality]* in the planning and implementation of community and economic development projects which will involve CDBG funds. The Citizen Participation Plan is available for review at *[Location]* *[Times]*. Persons with questions or comments concerning the public hearing or the Citizen Participation Plan may contact *[Person, Title, Address, Telephone Number]*.

The *[Name of Local Government]* does not discriminate on the basis of age, color, religion, sex, national origin, familial status or disability in the admission or access to, or treatment or employment in its federally assisted programs or activities. *[Person, Title, Address, Voice and TDD Telephone Numbers]* has been designated to coordinate compliance with the nondiscrimination requirements contained in the U. S. Department of Housing and Urban Development's regulations.

***Note: If the location where the public hearing is to be held is not accessible to the disabled, the public notice must state that assistance will be provided to accommodate the special needs of disabled persons, upon request.***

Sample  
Notice of Public Hearing Concerning Application

NOTICE IS HEREBY GIVEN that on [Date] at [Time] in [Place] [Name of Local Government] will hold a public hearing concerning an application to be submitted to Nevada's Rural Community & Economic Development Division of the Governor's Office of Economic Development CDBG Grants Administration on or about [Date], for a Community Development Block Grant. [Name of Local Government] is requesting [Amount of Money] to carry out the following activities.

[Project description which must include: a detailing of the activities to be undertaken, the estimated amount of funds for each, and their location; the amount and source of local matching and other funds; the number of beneficiaries; and, if persons will be displaced, that financial assistance will be available for relocation.]

This public hearing and the matters to be discussed are subject to the provisions of the [Locality's] Citizen Participation Plan, developed in anticipation of participation in the State of Nevada's Community Development Block Grant (CDBG) Program, providing for the participation of the citizens of [Locality] in the planning and implementation of community and economic development projects which will involve CDBG funds. The Citizen Participation Plan is available for review at [Location] [Times]. The Citizen Participation Plan and the application are available for review at [Location] [Times]. Persons with questions or comments concerning the public hearing or the Citizen Participation Plan may contact [Person, Title, Address, Telephone Number].

The [Name of Local Government] does not discriminate on the basis of age, color, religion, sex, national origin, familial status or disability in the admission or access to, or treatment or employment in its federally assisted programs or activities. [Person, Title, Address, Voice and TDD Telephone Numbers] has been designated to coordinate compliance with the nondiscrimination requirements contained in the U. S. Department of Housing and Urban Development's regulations.

***Note: If the location where the public hearing is to be held is not accessible to the disabled, the public notice must state that assistance will be provided to accommodate the special needs of disabled persons, upon request.***

Sample  
Notice of Public Hearing Concerning Program Performance  
and Accomplishments

NOTICE IS HEREBY GIVEN that on [Date] at [Time] in [Place] [Name of Local Government] will hold a public hearing concerning to review program performance and accomplishments conducted under a Community Development Block Grant (CDBG) project known as [CDBG Project # and name], wherein the following activities [are underway][were undertaken]:

*[Description of project and quantitative accomplishments including the number of houses and persons proposed and actually served, number of proposed and actual beneficiaries, linear feet of water/sewer line provided, and the amount of funds expended.]*

This public hearing and the matters to be discussed are subject to the provisions of the [Locality's] Citizen Participation Plan, developed in anticipation of participation in the State of Nevada's Community Development Block Grant (CDBG) Program, providing for the participation of the citizens of [Locality] in the planning and implementation of community and economic development projects which will involve CDBG funds.

The Citizen Participation Plan and the application are available for review at [Location] [Times]. Persons with questions or comments concerning the public hearing or the Citizen Participation Plan may contact [Person, Title, Address, Telephone Number].

The [Name of Local Government] does not discriminate on the basis of age, color, religion, sex, national origin, familial status or disability in the admission or access to, or treatment or employment in its federally assisted programs or activities. [Person, Title, Address, Voice and TDD Telephone Numbers] has been designated to coordinate compliance with the nondiscrimination requirements contained in the U. S. Department of Housing and Urban Development's requirements.

***Note: If the location where the public hearing is to be held is not accessible to the disabled, the public notice must state that assistance will be provided to accommodate the special needs of disabled persons, upon request.***